



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

Acton-Boxborough Regional School Committee Meeting

September 7, 2023 Open Meeting 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

Executive Session 7:30 p.m.

Administration Building Room 23

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1. **CALL TO ORDER** (7:00)

 2. **CHAIRPERSON'S WELCOME** - *Adam Klein*
 - a. Public Participation
 - b. Superintendent's Update - *Peter Light*

 3. **ONGOING BUSINESS** (7:15)
 - a. [School Committee, District and Superintendent Goals 2023-2024](#) - Second Read - **VOTE** - *Adam Klein*
 - b. [Amended Regional School District Budget](#) - **VOTE** - *Sheri Matthews*
 - c. School Committee Communication Goal Update - *Adam Klein*
 - d. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
 1. Approval of [ABRSC Workshop Meeting Minutes of 8/22/23](#) and [ABRSC Meeting Minutes of 8/24/23](#) - **VOTE** - *Adam Klein*
 - e. [Statement of Warrants](#) and Recommendation to Approve - **VOTE** - *Adam Klein*

 4. **EXECUTIVE SESSION** (7:30)

An Executive Session is to be convened under MGL Ch 30A, sec. 21(a) purpose (3): to discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigating position of the Committee.

MGL Ch 30A, sec.21(a) Purpose 2: to conduct strategy sessions in preparation for negotiations with non union personnel, or to conduct contract negotiations with nonunion personnel.

Executive Session for the above purposes
The Committee will not return to Open Session.

 5. **ADJOURN** (9:00)

FYI

- [Staff Welcome Back Slides](#)

Posted on September 1, 2023 at 12:30 p.m./ Reposted on September 5, 2023 at 4:00 p.m.

NEXT MEETINGS: September 21 & October 5 at ABRSC at 7:00 p.m. in the Administration Building Auditorium

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	2.
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AGENDA ITEM TITLE	Chairperson's Welcome
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PRESENTER(S)	Chairperson
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SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
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	Request input and questions from the School Committee, but no vote required
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	Request formal action with a specific vote:
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	If formal action is requested, is this item being presented:
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	for the first time, with a request that the School Committee vote at a subsequent meeting or
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	with the request that the School Committee take action immediately
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If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 min
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FOLLOW-UP	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	2.a
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AGENDA ITEM TITLE	Public Participation
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PRESENTER(S)	Chairperson
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SUMMARY OF TOPIC	<p>Policy BEDH, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
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APPROX. AGENDA TIME	5 min.
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ATTACHMENTS	none
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	2.b
AGENDA ITEM TITLE	Superintendent's Update		
PRESENTER(S)	Peter Light		
SUMMARY OF TOPIC	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	Brought to meeting

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	3.a
AGENDA ITEM TITLE	Ongoing Business		
PRESENTER(S)	Peter Light		
SUMMARY OF TOPIC	School Committee, District and Superintendent Goals 2023-2024. This is the second read of the District and Superintendent Goals. We request a final vote on both sets of goals. We have updated the district goals based on school committee feedback and notable changes have been highlighted in yellow.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	X with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
FOLLOW-UP	
ATTACHMENTS	

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	3.b
AGENDA ITEM TITLE	Amended Regional School District Budget		
PRESENTER(S)	Sheri Matthews		
SUMMARY OF TOPIC	Amended Regional School District Budget. We request the school committee vote the amended line item budget as presented and discussed at your meeting on August 24th. The amended line item budget increases the district budget to account for an error in the voted budget. The increase in the budget is fully covered by additional unanticipated state revenue and there are no changes to the town assessments.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
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X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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X	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
FOLLOW-UP	
ATTACHMENTS	Memo and Recommended Motion 8-22-23 Director of Finance & Operations Memo 8-24-23 Director of Finance & Operations Slides FY24 Amended Line Item Summary Amended Table 6 FY24 Amended Line Item Detail

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	3.c
AGENDA ITEM TITLE	Ongoing Business		
PRESENTER(S)	Adam Klein		
SUMMARY OF TOPIC	School Committee Communication Goal Update		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
X	No action requested - this is a short update or presentation of information
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	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
FOLLOW-UP	
ATTACHMENTS	

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	3.d
AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Meeting Minutes, Donations, Annual Authorization		
PRESENTER(S)	Chairperson		
SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
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If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	“Move that the ABRSC approve the consent agenda as proposed/amended.”
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	Draft minutes

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	3.e
AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve		
PRESENTER(S)	Chairperson		
SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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	If formal action is requested, is this item being presented:
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X	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	See motion in memo in the packet from S. Matthews
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
ATTACHMENTS	Summary memo from S. Matthews and posted folder of individual warrants.

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	9-7-2023	AGENDA ITEM NUMBER	FYI
AGENDA ITEM TITLE	For Your Information (FYI)		
PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items		
SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.		

<u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u>	
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SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
ATTACHMENTS	various

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